

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL  
HELD ON 11<sup>th</sup> JULY 2019 AT 7.15PM IN HARDEN MEMORIAL HALL**

**Present:** Cllr Gerwyn Bryan (Chair)  
Cllr Andy Macdonald  
Cllr Ann Taylor  
Cllr Falak Ahmed  
Cllr Kay Kirkham  
Cllr Paul Sullivan  
Ken Eastwood (Clerk)

**1/07/19 Apologies for Absence**

None.

**2/07/19 Disclosures of Interest**

None.

**3/07/19 Minutes of Meetings**

- a) The minutes of the Parish Council meeting held on 13<sup>th</sup> June, 2019 were proposed as a correct record by Cllr Macdonald and signed by the Chair.
- b) The Outstanding Issues report was duly noted and the following matters discussed: -
- The Clerk to follow up a response to the allotments letter sent to Cllr Ferriby, the Strategic Director and Ward Members.
  - Cllrs Bryan, Falak and Macdonald to appraise short listed traffic consultants. The Clerk to arrange a suitable date and time after the Summer recess.

**4/07/19 Public Representation**

None.

**5/07/19 Planning Matters**

- a) 19/02555/HOU - Part two-storey side and part single-storey front and rear extensions at 25 Long Lane, Harden.
- b) 19/02581/HOU - Demolish existing front porch, garage and side extension. Replace with gable roofed front porch, wider side garage and pitched roof side extension. Add new rear orangery extension and extend rear dormer at 10 Narrow Lane, Harden.

**Resolved:**

Harden Parish Council has no objection to either application.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications> ).

Signed:

12<sup>th</sup> September 2019

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**6/07/19 Councillor Vacancy**

The Clerk stated there had been no further contact from residents interested in the vacancy.

**Resolved:**

To advertise the vacancy again via noticeboard and social media.

**7/07/19 Council Name**

Members considered whether to change the Council name from Harden Parish Council to Harden Village Council. This is permitted by the. and could help to modernise the Council and avoid association with the Church. The Clerk outlined difficulties at another Parish Council with changing the .gov.uk domain name.

**Resolved:**

To consider further once the outcome to the domain name registration issue is known. The costs of registering a new domain name and website and email changes were noted and approved in principle.

**8/07/19 Noticeboards**

Options and costs for replacement noticeboards were considered. It was noted that the Council name change needed to be resolved before purchasing noticeboards as they would include the Council name.

**Resolved:**

To defer making a final decision on replacement noticeboards to the next meeting.

**9/07/19 Member Training****Resolved:**

To approve attendance at a YLCA member training workshop by Cllrs Ahmed and Macdonald and to authorise related expenditure.

**10/07/19 Exchange of Information**

Cllr Macdonald mentioned that the Harden Horticultural Society urgently require volunteers to join the committee members. This year's annual show could be the last one if additional volunteers are not found. Cllr Macdonald to supply some text about the role and some photographs and the Clerk to publish a post on the Council website and promote over social media.

Allocation of the Section 106 monies from the Skipton Properties development was queried. Cllr Kirkham agreed to follow up with Bradford Council.

**11/07/19 Correspondence**

a) Letter re. VE Day 75. Noted.

- b) Email from Forest of Bradford Tree Planting Manager. Members to consider suitable sites in and around Harden and follow up with the officer as appropriate.
- c) Email from St Saviour's Harden re. Christmas 2019. Noted. The Clerk to contact the Gala Committee and make further enquiries on preferred date and time. Sunday 8<sup>th</sup> December?

## 12/07/19 Financial Matters

### Resolved:

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100660	£4.50 £7.32 £11.82	Mileage Stamps Total
Bradford MDC	100661	£687.08	Salary payment
Matthew Maddison	100662	£65	Summer maintenance
St Saviour's	100663	£100	Donation (water supply)
YLCA	100664	£230	Member training workshop
Imperative Training Ltd	100665	£198.60	Defibrillator annual service

- b) To note the following trial balances: -

<b>Harden Parish Council 6 July 2019</b>			
Item	Budget 2019/20	Expenditure to date	Budget Remaining
Staff Costs	8,500	2,285	6,215
Travel	300	50	250
Subscriptions	1,400	1,196	204
Insurance	500	0	500
Audits	200	93	107
Newsletter	850	0	850
Website	825	335	490
Parish Plan	1,000	0	1,000
Neighbourhood Planning	3,000	1,185	1,815
Training	750	0	750
Repairs	100	65	35
Stationery	200	124	77
PC equipment	250	677	-427
Small grants	1,000	235	765
Horticulture	750	400	350
Christmas event	200	0	200
Projects & Assets	18,575	879	17,696
S 137	125	0	125
Other	100	0	100
	<b>38,625</b>	<b>7,524</b>	<b>31,101</b>

Signed:

12<sup>th</sup> September 2019

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c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 April 2019	18,405.92	
Add: income to date	29,152.08	
Less: expenditure to date	(8,259.91) (incl. VAT)	
Total:		<b>39,298.09</b>

Bank account balances 6 July 2019

Community Account	29,099.42	
Business Account	10,198.67	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		<b>39,298.09</b>

**13/07/19 Minor Items and Items for Next Agenda**

Cllr Macdonald enquired about claiming mileage for attendance at training. The Clerk confirmed mileage could be reclaimed at 45p per mile. Cllr Macdonald to confirm how many miles he wishes to reclaim.

The Clerk was asked to include ID card costs, as previously designed and purchased for Cllr Kirkham, on the next agenda.

**14/07/19 Next Meeting**

Agreed that due to holiday absence, the August meeting would be cancelled and the next monthly Parish Council meeting will take place on 12<sup>th</sup> September 2019 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 8.45pm.